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## **CODE OF ETHICS**

As a Law Enforcement Officer, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional Rights of all persons to liberty, equality, and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn or ridicule; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of the Waukesha County Sheriff's Department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit my personal feelings, prejudices, animosities, or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of law enforcement. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...

# To the Citizens of Waukesha County:



I am pleased to present you with the record of the accomplishments of the men and women of the Waukesha County Sheriff's Department for 2005. In a year marked by significant challenges and opportunities, I can confidently state that we were extremely successful in maintaining the integrity and safety of the communities and neighborhoods we serve. As stewards of the tax dollars entrusted to us, we have continued to use those funds prudently to deliver the level of law enforcement service you expect from your Sheriff's Department.

During the summer of 2005, you confirmed the high expectations that you have for us. As participants in a county government sponsored strategic planning initiative, a number of focus groups and forums met at Carroll College to attempt to identify what was important to you. The message we received was loud and clear. The groups confirmed that your main concern is public safety, feeling safe in your home, living in areas with minimal crime, having safe neighborhoods for your children, and that our communities have a strong police presence as well as an expectation that your Sheriff's Department was available to respond to your needs. The surveys also showed you expect offenders be confined and that you wanted a strong sense of feeling secure when conducting business in county facilities.

There was another expectation that surfaced and that was you were willing to devote your tax dollars to public safety, but prudently. As with a business, you expected a return on your investment through value and a high level of law enforcement service that is responsive to your concerns. I believe we have been most successful in fulfilling your expectations.

Although we can be proud of our accomplishments, we can ill-afford to look back at them and marvel. For us to continue to meet your demands, we must look at the future and anticipate what issues will be effecting our communities the most. We must be intuitive and place ourselves in the position of providing the level and kind of service necessary for us to meet your demands. We must be able to react to any trend or condition that would erode the confidence and trust you have placed in us.

In December of 2005, we completed one of the largest projects in the history of Waukesha County that addresses your requirement that offenders be confined. That project was the new Jail Addition. The extraordinary efforts of our Jail Division staff resulted in a modern and cost-efficient custodial facility that should meet our needs for many years to come.

We responded to your calls and your emergencies. We were engaged in numerous special enforcement initiatives ranging from undercover investigations to enforcement activities that make our roadways safe.

Our successes are the result of the strong partnerships that we share with our communities and citizens. Our accomplishments would not be possible without your continued support. We cannot meet your expectations alone. Your support and cooperation pay you the dividend of being safe in our communities. To this, we can only say, *thank you*.

## **MISSION STATEMENT**

The Waukesha County Sheriff's Department shall serve all citizens of Waukesha County by maintaining and providing the quality means and services necessary to protect life and property through the fair and impartial enforcement of federal, state and local laws.

To preserve the safety and security of the community, the Waukesha County Sheriff's Department shall make every effort to provide the citizens of Waukesha County with the best law enforcement services possible and shall endeavor to treat all citizens with dignity and respect.

To these ends, the Waukesha County Sheriff's Department is committed to not only its traditional and time honored statutory responsibilities, but to the maintenance of a visible presence to the citizens in the community as a full-service law enforcement agency, devoted to the preservation of their safety and security.



# The Waukesha County Sheriff's Department

## Fast Facts

- ✓ Is the largest law enforcement agency in Waukesha County.
- ✓ Is the third largest Sheriff's Department in the State.
- ✓ Budget was in excess of 28 million dollars.
- ✓ Maintained a staff of 333 employees.
- ✓ Provided direct law enforcement service to a population of approximately 361,000 residents. (2000 census)
- ✓ Is the first Sheriff's Department in the state to be accredited by the Wisconsin Law Enforcement Accreditation Group.
- ✓ Serves as the lead agency for the Waukesha County Metropolitan Drug Enforcement Group (184 defendants in 2005 with 206 felony charges).
- ✓ Provides law enforcement service and transcription report typing on a contract basis.
- ✓ Housed an average of 333 inmates per day in the main jail and 269 inmates in the Huber facility.
- ✓ Jail Division booked 9,310 individuals.
- ✓ Prepared 535,166 meals in the Jail.
- ✓ Served 4,137 warrants.
- ✓ Investigated 2,197 motor vehicle crashes or approximately 6.6 reports per day.
- ✓ Processed 6,879 civil process documents and actions.
- ✓ Provided approximately 17,700 bailiff service hours to the Courts.
- ✓ Maintains highly trained specialists in Underwater Search and Recovery, Tactical Enforcement, Canine Support, Computer Forensics, Evidence and Crime Scene processing, and polygraph examinations.
- ✓ Is a regional leader in Computer Forensics and related investigative activity.
- ✓ Serves as a Regional Internet Fraud Complaint Center by the FBI and National White Collar Crime Center to disseminate information to area law enforcement agencies regarding Internet Fraud and other computer related crime.
- ✓ Examined 4.4 Terabytes of data (The equivalent of 5,720 700MB CD Roms).
- ✓ Member of the Federal Anti-terrorism Task Force.
- ✓ Member of the United States Marshal Fugitive Task Force.
- ✓ Member of the FBI Cyber Crimes Task Force.

# **Organizational Values**

The Waukesha County Sheriff's Department is committed to fostering those values and attributes that characterize a dynamic, approachable, and responsive law enforcement agency. The following delineates those attributes, which are embraced by all members of the Sheriff's Department as being essential and critical to the success of the Department's mission.

**HONESTY**...To be frank, straightforward and open with all.

**TRUST**... As recognized leaders, to earn the respect and confidence of our peers and those we serve.

**HONOR**...To serve as a source of credit and distinction.

**PROTECTION OF LIFE AND PROPERTY**...To maintain the safety and integrity of our communities.

**DIGNITY AND RESPECT FOR THE INDIVIDUAL**...To conduct our business in a manner that acknowledges and respects the differences between individuals.

**SERVICE**...The fundamental reason for the existence of our organization.

**EMPOWERMENT**...To foster a work environment where employees are provided with the means and the skills to excel as well as encouraging citizen input in problem solving.

**FISCAL RESPONSIBILITY**...To remain fiscally prudent, yet deliver service that represents value and quality.

**OPEN COMMUNICATION**...Encourage citizen input and ensure that citizens remain informed of information or events directly affecting them.

**DILIGENCE**...To challenge each member of the Department to obtain optimum performance and continually strive to attain results.

**INNOVATION**...To escape from stale routines, obsolete practices, and archaic habits and replace them with fresh approaches, new and vibrant solutions, and departures, which reanimate, rejuvenate, and enliven the organization.

**COMMITMENT**...Our pledge and desire to achieve our goals and objectives and be the best we possibly can.

**LEADERSHIP...**Through example, setting standards by which others will measure and succeed.

**EXCELLENCE**...To be superior and excel in all of our endeavors.

**PARTNERSHIPS**...To cooperate with all organizations and individuals to the extent of achieving desired goals and objectives as well as enlisting stakeholders in our progress.

# **Above and Beyond**

Although many members of the Sheriff's Department staff deal with difficult and dangerous events as part of their daily duties, the Department awards special citations to recognize exceptional performance by Department Members who's actions have involved great personal risk, injury or go beyond what is normally expected. Department Awards are also given to citizens for making outstanding contributions to the Sheriff's Department. The Citizens Certificate of Merit is awarded by the Department for supporting law enforcement, lifesaving actions, or involvements that deserve special recognition for demonstrating personal interest and commitment to maintaining the integrity of communities.

In November 2005, Sheriff Trawicki proudly presented awards to the Officers and Citizens listed below. The text has been reprinted from the actual awards presented to the recipients.



#### **Commendations:**

Corrections Captain Margaret Schnabl

Presented in recognition for her extraordinary personal commitment and dedication to the Jail Expansion Project over the past five years. Captain Schnabl's selfless and exemplary effort, spanning all phases of the project from concept to conclusion, have resulted not only in the development of a modern and efficient correctional facility but represents distinguished effort not only of benefit to the Department, but to the users and taxpayers of the County of Waukesha as well.

Acting Corrections Captain Connie Acheson

Presented in recognition for her exemplary effort and commitment to Jail Expansion Project. Connie's exceptional work and dedication were significant critical factors in contributing to the success of this project.

### Corrections Lieutenant Norman Kelly

Presented in recognition for his exemplary effort and commitment to Jail Expansion Project. Norm's exceptional work and dedication were significant critical factors in contributing to the success of this project.

### Corrections Lieutenant Nathan Adams

Presented in recognition for his exemplary effort and commitment to Jail Expansion Project. Nathan's exceptional work and dedication were significant critical factors in contributing to the success of this project.

### Captain Karen Ruff

Who on November 1, 2004, responded to the scene of a possible homicide and barricaded suspect in the Village of Sussex. While at the scene, Captain Ruff engaged the suspect in a lengthy telephone negotiation. Captain Ruff, using non-traditional and innovative negotiating skills was able to successfully convince the suspect to surrender, including releasing his 2 and 3 year old children unharmed. Captain Ruff's actions were exemplary under the most difficult of circumstances and are consistent with the highest traditions of the law enforcement profession.

### Jim Maleug

Waukesha County Director of Emergency Management

Presented in recognition for his distinguished support and assistance provided to the Sheriff's Department. Mr. Maleug has been instrumental in procuring resources and assisting in the development of department emergency response plans and is a significant partner in maintaining the safety of the communities we serve

#### **Meritorious Conduct Awards**

### Deputy Sheriff Theo Jordan

Who on June 10, 2005 took life saving action without regard for his own personal safety in the rescue of a suspect who had attempted to avoid arrest by swimming into Pewaukee Lake. During his attempt to escape, the suspect began to drown. Deputy Jordan removed his duty equipment and swam into the lake in a to attempt to rescue the suspect. Deputy Jordan's exemplary efforts resulted in the rescue and subsequent arrest of the suspect.

### Deputy Sheriff Christy Postulart

Who on June 10, 2005 took life saving action without regard for her own personal safety in the rescue of a suspect who had attempted to avoid arrest by swimming into Pewaukee Lake. During his attempt to escape, the suspect began to drown. Deputy Postulart swam into the lake in an attempt to rescue the suspect. Deputy Postulart's exemplary efforts resulted in the rescue and subsequent arrest of the suspect.

### Deputy Sheriff Shawn Riege

Who on June 10, 2005 took life saving action without regard for his own personal safety in the rescue of a suspect who had attempted to avoid arrest by swimming into Pewaukee Lake. During his attempt to escape, the suspect began to drown. Deputy Riege removed his duty equipment and swam into the lake in an attempt to attempt to rescue the suspect. Deputy Riege's exemplary efforts resulted in the rescue and subsequent arrest of the suspect.

### Life Saving Award

### Deputy Sheriff David Wellman

Who on May 1, 2004, responded to an incident involving a pulse less and non-breathing male subject. Deputy Wellman promptly administered aid using an automatic external defibrillator. Later reports noted that the victim was ultimately stabilized. Deputy Wellman's prompt reaction was instrumental in saving the life of the victim. It should be noted that this is Deputy Wellman's third award for life saving using this device.

### **Citizens Certificate of Merit**

### Mr. James R. Jung

Who on January 20, 2005, stopped to provide assistance at the scene of a motor vehicle crash. The victim of the crash was unconscious and trapped in his burning vehicle. Without regard for his personal safety, Mr. Jung, and another citizen, broke the window of the vehicle and removed the victim from the vehicle. Mr. Jung's distinguished and exemplary actions where instrumental in saving the life of the victim.

#### Mr. Michael O'Toole

Who on January 20, 2005, stopped to provide assistance at the scene of a motor vehicle crash. The victim of the crash was unconscious and trapped in his burning vehicle. Without regard for his personal safety, Mr. O'Toole, and another citizen, broke the window of the vehicle and removed the victim from the vehicle. Mr. O'Toole's distinguished and exemplary actions where instrumental in saving the life of the victim.

### Mr. Anthony Ranieri

In recognition for providing assistance to law enforcement officers resulting in the arrest of an armed suspect being sought in the stabbing of another person. Mr. Ranieri is commended for his concern and willingness to assume personal responsibility in maintaining the safety and security of the community at large.

#### Mr. Timothy Brust

In recognition for providing assistance to law enforcement officers resulting in the arrest of an armed suspect being sought in the stabbing of another person. Mr. Brust is commended for his concern and willingness to assume personal responsibility in maintaining the safety and security of the community at large.

### Mr. Steven Wiberg

In recognition for providing assistance to law enforcement officers resulting in the arrest of an armed suspect being sought in the stabbing of another person. Mr. Wiberg is commended for his concern and willingness to assume personal responsibility in maintaining the safety and security of the community at large.

#### Mr. Steven Karich

In recognition for providing assistance to law enforcement officers resulting in the arrest of an armed suspect being sought in the stabbing of another person. Mr. Karich is commended for his concern and willingness to assume personal responsibility in maintaining the safety and security of the community at large.

#### Mr. Scott Hinson

In recognition for providing assistance to law enforcement officers resulting in the arrest of an armed suspect being sought in the stabbing of another person. Mr. Hinson is commended for his concern and willingness to assume personal responsibility in maintaining the safety and security of the community at large.

### *Mr. Tood Homsey*

In recognition for providing assistance to law enforcement officers resulting in the arrest of an armed suspect being sought in the stabbing of another person. Mr. Homsey is commended for his concern and willingness to assume personal responsibility in maintaining the safety and security of the community at large.

#### Kirsten A. Niere

Presented in recognition for assisting law enforcement at the scene of a medical emergency on Interstate 94 on February 8, 2005. Ms. Niere voluntarily stopped and assisted in providing emergency care to a semi-conscious victim suffering from an apparent heart attack.

### Lake Country Cigars

Presented to Mary Lynn Smith and Don Kane in appreciation of their continued financial support of the law enforcement community through the Wisconsin Canine Handlers Association and Make-A-Wish programs. The generosity of our community partners reflects their concern and commitment to not only support Sheriff's department programs, but share in the responsibility to preserve the safety and integrity of our communities as well.

### Mr. Peter R. Fortier

Presented in recognition for assisting law enforcement officers at the scene of a fatal motor vehicle crash that occurred on June 7, 2005. By directing traffic and providing general help at the scene, his allowed the initial responding officer to direct their efforts to providing medical assistance to the victims until the arrival of additional law enforcement personnel.

### Mark Mallwitz

For summoning aid and voluntarily assisting law enforcement officers with a suicidal person on April 1, 2005. His actions were exemplary through the demonstration of genuine commitment and concern for the well being of others.

### Lisa Mallwitz

For voluntarily assisting law enforcement officers with a suicidal person on April 1, 2005. Ms. Mallwitz engaged the part in conversation until the arrival of law enforcement personnel. Her actions were exemplary through the demonstration of genuine commitment and concern for the well being of others.

### Eric D. Hartley

Who on August 3, 2004 voluntarily stopped at the scene of a motor vehicle crash and provided life-saving emergency first aid to a victim with a severed arm.

### Mr. Dennis Mutter

Presented in recognition of his many years of service, support, assistance, training, and equipment provided to the Waukesha County Sheriff's Department Search and Recovery Team. Mr. Mutter's dedication and commitment to underwater recovery has not only contributed to the Search and Recovery Team's high level of skill and success, but has reflected a personal commitment to share in the responsibility to preserve the safety and integrity of our communities at-large.

### Mr. Larry F. Warner

Presented in recognition for his response and information provided to law enforcement that lead to the arrest of several suspects in a burglary occurring at a local business. Mr. Warner is commended for his concern and willingness to assume personal responsibility in maintaining the safety and security of the community at large.

### Mr. Benjamin A. Schiffer

Presented in recognition for assisting law enforcement at the scene of an arrest of an individual for motor vehicle theft and eluding Officers. While at the scene, Mr. Schiffer observed the unoccupied suspect vehicle roll back into the intersection. He jumped into the vehicle and secured it. Mr. Schiffer's actions prevented a motor vehicle crash and damage to the personal property of innocent parties.

### Mr. John R. Christianson

Presented in recognition for assisting law enforcement with a criminal investigation. Mr. Christianson provided officers with detailed information regarding the suspect including a video that he had made of a burglary in progress. Mr. Christianson' recording and information was instrumental in the subsequent of a suspect.

# **Retirements**

The following members of the Waukesha County Sheriff's Department retired during 2005. These employees provided a combined 159 years of dedicated service to the citizens of the County of Waukesha. The employees are:

Norman Zimdars	Deputy Sheriff	40 years of service
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Michael Andree Identification Detective 34 years of service

Terry Martorano Captain 30 years of service

David Merrell Deputy Sheriff 30 years of service

Rodger Brower Correctional Officer 25 years of service

We extend our sincerest thank you for your self-less commitment to public service.



### 2005

# **Strategic Programming and Operational Initiatives**

The following is a general summary of the major strategic programming and operational initiatives that were either identified or implemented by the Sheriff's Department during 2005. These initiatives are those that will impact the quality of service provided to the community and further the Department's efforts to maintain and enhance the safety and integrity of Waukesha County at-large.

- ➤ Provided law enforcement service to schools consistent with the Department premise that schools are unique communities within a community requiring a specialized law enforcement response and programming.
- ➤ Consistent with County Board and Department of Administration action, provide DARE instruction on contractual basis only.
- ➤ Continued routine, directed and cooperative traffic enforcement initiatives with emphasis upon reducing incidents of OWI in Waukesha County.
- Aggressively pursue incidents of computer crime in Waukesha County including implementation of investigative initiative in Detective Bureau to conduct on-line Interactive investigations to identify incidents of child enticement and pornography. In addition, continued to make Computer Forensic Investigative assistance available to all county law enforcement agencies.
- ➤ Completed construction and preparation for opening of new Jail Addition in January of 2006.
- ➤ Maintained jail programming designed to modify inmate behavior and prevent recidivism including: Inmate parenting skills program, WCTC Workforce Development Center Job Training, AODA Counseling, and Mental Health Services.
- Participated in inter-agency cooperative traffic enforcement initiatives to not only reduce incidents of OWI in Waukesha County, but also maximize the use of existing resources to the benefit of all participating communities.
- ➤ Continued to serve as the lead agency for the Waukesha County Metropolitan Drug Enforcement Unit.
- > Completed operational plans to implement combined Communications Center Project.
- ➤ Continued Shared Resource Policing Initiatives with formalization of plans to consolidate TEU Services with the Village of Menomonee Falls and City of Oconomowoc.

- ➤ Continued to assist with County plan to enhance security service to the Courts and other county facilities including planning for implementing additional physical security measures.
- ➤ Completed implementation of new Records Management System Project to ensure the integrity of proprietary information including the ability to readily generate management reports that will provide timely and accurate information regarding operational activity and measure progress towards performance objectives.
- ➤ Implemented new Records and Detention Management Systems.
- Maintained an aggressive role in providing a law enforcement response to issues involving domestic terrorism for county facilities and the community in general, specifically including reviewing and updating emergency response plans including development of plans to incorporate the Incident Command concept into emergency response plans.
- > Developed programming and implementation schedule conversion to mobile data computers.
- > Continued to participate in and refine Business Continuity planning.

### 2005 Administrative Staff

The following individuals are the Division Commanders and Supervisors that make up the management team for the Waukesha County Sheriff's Department. This listing also identifies the major special programs and projects these individuals have accepted the responsibility for administering. These are in addition to their normally assigned duties.

### **Administrative Division**

### Inspector Robert L. Johannik

### **Deputy Inspector Stephen A. Marks**

James Bzdawka Programs and Projects Analyst

Accreditation Manager

Thomas Koth Business Manager

Sue Smith Administrative Office Manager

Lyndel Smith Computer Coordinator

Dineen Stangel Administrative Assistant

## **Patrol Division**

Captain David Beguhn 0700-1500hrs Shift Patrol Commander

FBI Academy Graduate Dive Team Commander SRO Coordinator

Lt. Larry LaFavor 0700-1500hrs Shift Patrol Supervisor

Highway Safety Program Coordinator

Lt. Donald Vincent 0700-1500hrs Shift Patrol Supervisor

Northwestern School of Staff and Command

Fleet Coordinator

Boat and Snowmobile Coordinator

Lt. Pete Chycinski 0700-1500hrs Shift Patrol Supervisor

(Sussex Contract Services Supervisor)

Wisconsin. Law Enforcement Memorial Liaison

Honor Guard Liaison

Capt. Frank McElderry 1500-2300hrs Shift Patrol Commander

K-9 Unit Commander

Tactical unit

Lt. William Deering 1500-2300hrs Shift Patrol Supervisor

Southern Police Institute Special Olympics Liaison

Lt. Thom Moerman 1500-2300hrs Shift Patrol Supervisor

Northwestern School of Staff and Command

Radio Services Coordinator

Tactical Unit

Lt. James Gumm 1500-2300hrs Shift Patrol Supervisor

Tactical Unit

### Capt. Jeffery Smidt

### 2300-0700hrs Shift Patrol Commander

Northwester School of Staff and Command Assistant TEU Commander PARC Program Coordinator

### Lt. David Lafond

### 2300-0700hrs Shift Patrol Supervisor

Use of Force Review
PARC Liaison
Traffic Grant Liaison
Crash Reconstruction Coordinator

#### Lt. Paul Renkas

### 2300-0700hrs Shift Patrol Supervisor

FTO Program Coordinator Tactical Unit

When a citizen calls the Sheriff's Department for emergency assistance or to report a crime, chances are their first contact will be with a Deputy Sheriff assigned to the Patrol Division. Deputies assigned to the Patrol Division are typically the first responders to an emergency event.



When not on assignment their activity can range from interacting with citizens to prevent crime, working roadways to ensure the safety of the motoring public, or working to identify potential criminal activity. Their primary objective is to provide a safe and secure environment for residents, businesses and visitors to Waukesha County.

To ensure efficient utilization of resources, coverage is divided into primary patrol areas with Deputies working out of the main office at the Justice Center in Waukesha, as well as substations and contract communities in the primary coverage areas. Coverage includes I-94 and I-43. Coverage is also provided to Contract Service Areas of the Town and Village of Merton, Village of Sussex and the Town of Delafield, and the Town of Waukesha.

For 2005 the Patrol Division issued 7,543 traffic and county ordinance violation citations, generated nearly 6,558 incident reports and wrote over 2,197 accident reports

Additional duties of patrol include the responsibility of transporting prisoners between various State and Counties correctional and mental facilities and our jail and/or courts. During 2005, 12,751 hours were recorded for inmate and other conveyances.

Residents of Waukesha County benefit greatly from the high quality of services that the Department workforce is able to provide 24 hours a day. Additional Patrol Division Activity includes the encouragement of community involvement, direct service enforcement initiatives, dedicated and specialized law enforcement services and specialized training which include: Motorcycle Patrol, Snowmobile Patrol, Boat Patrol, Canine Support, Search and Recovery Dive Team, Tactical Enforcement Unit (TEU), Crisis and Hostage Negotiators, DARE, School Resource Officers and a team of skilled experienced Accident Reconstructionists.

### **Enforcement Services Operational Data**

	2001	2002	2003	2004	2005
Conveyance Hours	2,835	2,301	2,160	1,820	2,743
Prisoner Hours	9,948	10,638	10,808	11,208	10,008
Accident Reports	1,915	1,575	1,602	1,950	2,197
Incident Reports	8,650	8,603	8,342	7,093	6,558
Dispatch Calls	470,244	472,998	499,680	414,473*	0
Dispatch Events	78,374	78,833	83,280	69,122*	0
Traffic Citations	8,940	7,998	7,590	8,186	7,191
Ordinance Citations	485	529	475	454	353

<sup>\*</sup>Estimated adjustment based upon conversion to central dispatch

In addition to routine enforcement efforts, the Patrol Division participated in a number of specialized enforcement initiatives related to drunk driving, seatbelt enforcement, and other traffic mitigation activity funded through a variety of state and federal grants. These initiatives are intended to further enhance public safety on Waukesha County roadways.

## **Detective Bureau**

Captain Karen Ruff Division Commander

TEU Negotiator Commander Chaplain Program Coordinator

Lt. Robert Doffek Second Shift Detective Supervisor

**NIMS** Coordinator

The Detective Bureau responsibilities are; Investigative follow-up for reported crimes, evidence collection and preservation, crime scene analysis and investigative support and assistance to other law enforcement agencies when requested. The Detectives also provide education in the prevention and detection of crime to enable citizens to become stakeholders in maintaining the integrity of our communities and protecting themselves.

During 2005, the Detective Bureau conducted follow-up investigation on approximately 1,500 case assignments, assisted in checking individuals who are wearing electronic monitoring devices, conducted 68 premise checks for the alcohol procurement program, logged hours of computer time in the prevention of child solicitation on the internet and investigated 107 cases of public assistance fraud. The Detectives assigned to the Bureau are assigned into specialized units that include:

- Burglary and Property Crimes
- ➤ White Collar Crime/Fraud
- Personal Crimes
- Sensitive Crimes
- Death Investigation
- Computer Crime and Forensics
- > Protecting Children on Line
- Missing Persons
- Public Assistance Fraud



Some of the detectives also have specialized training in their particular areas of expertise such as Death Investigation, Arson, Polygraph Examination, Voice Stress Analyzation, and Accident Reconstruction.

In addition, Detectives are assigned to:

- ➤ Metropolitan Drug Enforcement Unit
- ➤ Identification Forensics
- ➤ Waukesha County's District Attorney's Office
- ➤ US Marshal's Fugitive Taskforce
- > FBI Joint Terrorism Task Force
- > Drug Enforcement Administration

The Detective Bureau is updating its resources constantly to capitalize on technological enhancements when practical. Detectives are receiving training in computer usage and are also utilizing the Internet to solve cases. Also refer to the Computer Forensics section of this report concerning Department efforts regarding computer crime and Metro Drug Unit for information concerning narcotics investigations.

# **Computer Forensics Unit**

The Waukesha County Sheriff's Department's Computer Forensics Unit continues to evolve into one of the premier Computer Forensic Units in Southeastern Wisconsin. The unit was developed by the Sheriff's Department as a response to the significant increases in computer crime. In 2005 the Department also began to train an additional Detective for assignment to the Computer Forensics Unit.

During 2005 the Computer Forensics Unit has also provided assistance to the following law enforcement agencies:

US Marshal Service US Secret Service

FBI Wisconsin Dept. of Corrections

Platteville Police Dept. Waukesha Police Dept.
St. Francis Police Dept. Butler Police Dept.

Menomonee Falls Police Dept.

Town of Mukwonago Police Dept

Village of North Prairie Police Dept.

City of Pewaukee Police Dept. Hollman Police Department

Jefferson County Sheriff's Office Village Of Oconomowoc Police Department Wisconsin Dept. of Financial Institutions Village of Palmyra Police Department

The following statistics reflect the unit's activity during 2005:

Computers Processed: 41

Hard Drives Examined: 55

Total Amount Data Examined: 4.4 Terabytes

The Unit has also provided Computer Forensics and Computer Crimes training for other law enforcement agencies. The Unit has also been invited to lecture on the subject of Internet Safety to both the Public and Private Sector. Computers can be involved in the commission of numerous crimes, including the possibility of a criminal using a computer to store data that would be of value in solving the crime. Examples include;

HomicideInternet FraudIdentity TheftCounterfeitingCorporate EspionageProstitutionChild PornographyE-Mail ThreatsChild EnticementHarassmentGamblingNarcotics

Burglary Intellectual Property Rights (patent infringement)

Securities Fraud

Child Enticement via the Internet continues to be a fast growing crime. The Sheriff's Department's Sensitive Crimes Unit has taken a principal role in the protection of the children of Waukesha County and has engaged in specialized enforcement efforts to identify and engage on-line child predators. These Detectives work jointly with the Computer Forensics Unit in an attempt to identify and arrest child predators. Predators are relentless in their pursuit of children and young adults. Most individuals who go online have a positive experience but there are some risks. Teenagers are more susceptible to risk than younger children because they often use the computer unsupervised. Teens may also naively post personal identifying information on websites frequented by predators.

A child can unwittingly be exposed to pornographic material, sexually explicit material, child pornography or engage in a sexually orientated conversation with another person. Sheriff's Detectives hang out where kids do: chat rooms, forums, and other commonly frequented sights. Usually they enter an area, posing as a teen, and wait for someone to solicit them. These "On-Line Stalkers" will use the computer to lower a child's inhibitions and gain their confidence in order to meet with them for a sexual encounter. This is when the Unit steps in. The "Predator is unaware they are actually engaging in a conversation with Sheriff's Detectives.

This Team's goal is to reduce and ideally eliminate online victimization, increase the level of reporting of criminal activity, and provide resources for individuals, families and schools, to help them guard against Internet dangers.

## **Court Services**

Capt. Kevin McDonald Division Commander

Northwestern School of Staff and Command Court Security Committee Emergency Government Liaison Meritorious Conduct Board

Lt. Jeff Greb Division Supervisor

Motorcycle Patrol Coordinator Assistant TEU Negotiator Supervisor

Twenty-One Deputies are assigned to Court Services and Process, operating within the Waukesha County Government Center on Moreland Boulevard in the City of Waukesha, providing security for criminal and civil courts, and acting as an official arm of the Courts.

There were also a total of 5,545 civil process papers delivered by the Sheriff's Department in 2005. By state statute, it is incumbent on the Sheriff of the county to ensure that these papers are delivered.

An additional statutory responsibility of the sheriff is to "tend the courts". This is accomplished by providing Deputy Sheriff's to serve as bailiffs in the civil and criminal courts. The bailiffs assigned to this service put in a total of 17,700 hours in the courts for the year 2005.

In addition, the Sheriff's Department has assigned a Deputy Sheriff to patrol the government complex as part of the security program for the Waukesha County Government Center. Facilities covered by this deputy, and other deputies on an as needed basis, include the Courthouse, Administration Building, Children's Center, Human Services, Mental Health, Public Health, and the Airport. The Deputy responds to events occurring in the government complex, provides general patrol, and assists in training and the implementation of various security programs developed by Waukesha County.

The Sheriff's Department is an active partner in working with the Department of Administration and Court Division to develop and enhance security practices and procedures for Waukesha County. The Court Services Division Commander participates on the Judiciary Security Committee, County Facility Security Committee, Business Continuity, and emergency planning groups. The Sheriff's Department also assumes an aggressive role in continuing implementation of special security measures such as the after hours Security Team for county facilities.

# **Metro Drug Enforcement Unit**

Capt. Eric Severson; Division Commander

FBI National Academy Tactical Unit Commander Dispatch Radio Protocol Committee Air Operations & Support Liaison

Lt. Charles Wood Division Supervisor

Northwestern School of Staff and Command Highway Interdiction Program Coordinator Department Historian

The Waukesha County Sheriff's Department is the lead agency, coordinating the Waukesha County Metropolitan Drug Enforcement Unit. This unit spent the past year focusing on controlled substance supply (distribution and manufacturing) problems within each municipality in Waukesha County. Although investigations are typically initiated in Waukesha County communities, drug investigations are not limited to the confines of Waukesha County. Given the nature of the illicit drug business, investigations often involve other surrounding counties and municipalities and other local, state, or federal law enforcement agencies.

Drug seizures have increased significantly overall compared to 2004 with the exception of MDMA. Cocaine, crack cocaine and processed marijuana continue to be the prominent drugs of choice in Waukesha County. Marijuana seizures have continued to increase while the quality of the marijuana is at an all time high.

Psilocybin mushrooms continue to be readily available in Waukesha County. MDMA also remains available in the county and we continue to focus attention on these drugs. We continue to observe a significant increase in illegal diverted pharmaceuticals such as Oxycodone and Hydrocodone.

The following illustrates narcotics seizures for Waukesha County:

Narcotic Type	2003	2004	2005
Cocaine (grams)	420.63	3895.42	14,795.50
Crack (grams)	111.37	87.1	209.37
Hash (grams)	-	-	-
Meth (grams)	Trace	-	-
MDMA (tablets)	50	416	126*
MJ (Plants)	10,264	4855	17100
Mushrooms (grams)	1,079.45	1,037.71	3,668.56
THC (grams)	19,943.27	84,080.83	101,625.82
Oxycodone/Hydrocodone	181	338	375
Other (tablets)	149	72	210

<sup>\*</sup>An additional 7.2 grams of MDMA was seized in powder form.

Assets seized for 2005 included eight (8) vehicles with undetermined values. Asset forfeitures received in 2005 were \$209,332.24, a 10-fold increase over 2004. (Includes interest on forfeitures).

The following table illustrates arrests and other investigative activity for 2003-2005:

	2003	2004	2005
<b>Defendants Charged</b>	201	173	183
Felony Charges	170	191	206
Misdemeanor Charges	78	32	58
Possession Offenses	88	49	74
Search Warrants Executed	12	19	26
Metro Initiated IR's	187	156	176
Other Dept. Assistance Actions	45	27	24

Law enforcement organizations included in the Waukesha County Metropolitan Drug Enforcement Unit are:

Waukesha County Sheriff's Department
Waukesha County District Attorney's Office
City of Waukesha Police Department
City of Brookfield Police Department
Village of Menomonee Falls Police Department
City of New Berlin Police Department

# **Chaplain Corps**

The Waukesha County Sheriff's Department maintains a corps of chaplains to support the Department in numerous ways and all too frequently, under the most difficult and stressful circumstances.

Taking time from their active ministries, they are available 24 hours a day to help not only department personnel and their families with personal issues, but they are also here to comfort, guide and assist our citizen population in their time of need. They support our staff by helping to make a death notification, or being with a family at victim identification, or just to offer solace and aid at the scene of a crisis. The Department recognizes what a great help these fine Ministers can be.

The Chaplains helping us serve out community are:

Chaplain Connie Coddington Chaplain Steven Kielley and, Chaplain Dwight Bastian

We sincerely appreciate their time, effort, and distinguished service to our staff and those we serve.

# **School Resource Officer Program**

The School Resource Officer (SRO) program is a problem-oriented policing approach to reducing crime by assigning specially trained officers to each of the traditional high schools in the Hartland-Arrowhead, Sussex-Hamilton and Kettle Moraine School districts, to establish an ongoing rapport with students, staff and parents. In 2005, the Department also entered into a contractual agreement for an SRO on a part-time basis with the Norris School.

By training law enforcement to educate, counsel and protect our school communities, the men and women of Waukesha County Sheriff's Department, continue to lead by example and promote a positive image of law enforcement to our youth. Our officers have made themselves available to communities and school districts around the county in the development of effective school based law enforcement partnerships.

The program began in 2000 and is the result of a partnership between Waukesha County Sheriff and the Hartland-Arrowhead and Sussex-Hamilton School Districts. The program has three basic goals:

- To provide a safe learning environment and prevent incidents of school violence.
- ➤ To improve school/ law enforcement collaboration with the emphasis on the student.
- To improve perceptions and relationships between students, staff, and law enforcement officials.

The Waukesha Sheriff's Department has three SROs, covering the three high schools. Their primary duty is to prevent crime in the schools. The Tactical Enforcement Unit and the SRO's have developed a "Fast Response Team" approach for any action that may take place at the schools. SROs often find themselves instructing students on such subjects as; Substance Abuse, Driving under the Influence, or Campus Violence, talking with students, and making referrals to other agencies to help solve individual student and/or family problems. Besides working with individual students, SROs are committed to the community policing concepts regarding their schools and surrounding neighborhoods. Officers have successfully worked on traffic issues, noise and litter complaints, drug sales, and safety on school property as well in nearby parks and business areas. They have found that most problems can be solved or minimized by establishing partnerships with students, staff, parents and other members of the community.

Now, more than ever, the SRO's are needed in our communities and schools. They serve not just to protect, but interact with our youth to help them address some of the challenges and complex issues and decisions that they may confront. The School Resource Officers are tireless workers, dedicated to their schools and students. Because of this, no matter what new threats face the students in our schools or what new duties the SRO's are asked to perform, they will complete them with the highest level of professionalism.

### **School Resource Officer Activity Data**

Activity	2002	2003	2004	2005*
Incident Reports	84	238	235	242
Citations	276	406	418	430
Referrals	46	81	83	85
Controlled Substances (Alcohol – Tobacco)	58	169	174	179
Disorderly Conduct	120	131	135	137
Truancy	35	156	161	166
Traffic/Accidents	26	51	53	54

<sup>\*</sup> Estimate only (+ 3% anecdotal data)

# Waukesha County Sheriff's Department D.A.R.E.

The overreaching goal of the entire D.A.R.E. program is to significantly reduce the use of alcohol, tobacco, and other drugs as well as the use of violent behavior by young people. The Waukesha County Sheriff's Department is an active participant in this program. Similar to our School Resource Officer initiative, the D.A.R.E. program is a problem solving community oriented policing program based upon law enforcement interaction with students. It provides students with the opportunity to perceive and interact with deputies in a "helping role" and not through enforcement activity. Beyond substance abuse education, D.A.R.E. helps law enforcement keep the lines of communication open with not only students, but educators and parents as well.

The D.A.R.E. concept has changed radically from its original program. D.A.R.E. is going high-tech, interactive, and places significant emphasis upon decision- making. D.A.R.E. utilizes the latest in prevention science and teaching techniques. D.A.R.E. is re-inventing itself as part of a major national research study that promises to help teachers and administrators cope with ever- evolving federal prevention program requirements.

Part of the reason D.A.R.E. works so well is because it is a collaborative effort between your Sheriff's Department and schools. D.A.R.E. has surrounded children with support and encouragement from all sides for decades. D.A.R.E. has had the highest dissemination for any school-based drug prevention program that reaches approximately 36 million children a year in approximately 80 percent of all school districts and is admired by parents and children alike.

In 2004 the Waukesha County Sheriff's Department began to provide the new 10-week D.A.R.E. program by contracted service to the Waukesha County School Communities. The contract program gave the school communities the ability to design a custom approach toward their D.A.R.E. program.

One deputy served as a D.A.R.E. Instructor during 2005 for the following School Districts and served approximately 725 students. The schools served include:

- ➤ Lake County School
- ➤ Merton School
- ➤ North Lake School
- ➤ Richmond School
- > Stone Bank Elementary
- ➤ Swallow School
- > St Anthony
- > St Paul's G.D.

The D.A.R.E. officer also participated in numerous other assignments including bicycle safety programs, community relations functions such as County, Town and Village Fairs and along with Law Enforcement week and other local civic events.

# **Community Relations and Policing**

To encourage citizen participation and involvement in the preservation of the safety and integrity of our communities, the Sheriff's Department engages in a number of activities designed to solicit and encourage citizen support. The community outreach activities range from speaking engagements, to youth safety and education programming, citizen's academies, and crime prevention activities.

The following is a general summary that typifies the Department's community outreach and policing activity during 2005:

Program	Number of Events	Attendees/Contacts
Speaking Engagements	212	8137
School Lectures	82	1709
Community Meetings	118	1096
Department Tours	70	1490
Neighborhood Watch	2	70
Home Security Survey	5	-
Business Security Survey	4	-
Youth Safety Program	12	240
Citizen Academies	2	30
Total Events-Contacts	507	12772

## **Citizens Academy**

The citizens of Waukesha County have a unique opportunity to learn about the technical aspects of out law enforcement operations. Staff instructors present information on the different skills and techniques employed by the Department. Participants also have the opportunity to practice some of the things they learned through participation in "hands-on" exercises or demonstrations.



# **Volunteering in Our Community**

Law Enforcement personnel are expected to serve others in the community; however, most people never realize the extent to which Sheriff's Department employees are involved as volunteers in special projects and charities.

Since 1980 members of the Sheriff's Department, their families, friends and acquaintances have given of themselves both with time and more importantly with their hard earned money and have volunteered to help Deputy David Carpenter, the Chairman for Muscular Dystrophy Association (MDA) for Waukesha County, stage the Waukesha County Pledge Center, at the Country Inn, for the Jerry Lewis Muscular Dystrophy Association Telethon, which is held every Labor Day Weekend.

What was originally a small event in 1989, the Waukesha County Deputy Sheriff's Association's annual Baseball Tournament and "Silent Auction" has grown into a significant fund raising event for the "Make-A-Wish Foundation of Wisconsin". To date we have raised almost \$200,000 for this organization. Wishes ranging from trips to Disney World to "Tree Forts" have been fulfilled through the hard work and dedication of the people who work for your Sheriff's Department.

Beginning in 1989 our Department has been actively involved in the "Law Enforcement Torch Run" which became an annual event for Special Olympics. Department Members from the Sheriff to Commanders to Deputies, Correctional Officers, and Support Staff and their families donate their time and effort as well as cash donations to this worthwhile annual event. Department Members have raised thousands of dollars over the past years.

Through the philanthropic efforts of the Waukesha County Deputy Sheriff's Association, \$15,000 in scholarships were awarded in 2005 to High School Seniors planning on pursuing law enforcement careers. The Association played a significant role in raising \$20,000.00 for the Make-A-Wish program. The Deputy Sheriff's Association also donated approximately \$6,000.00 to various charities and civic organizations throughout Waukesha County in 2005.



## **Contract Services Division**

The Waukesha County Sheriff's Department has a long tradition of providing law enforcement, emergency communications, and police transcription reporting services on a contracted basis to communities within Waukesha County. Communities utilizing these services have found that law enforcement and related services result in a lower per capita cost for law enforcement service to the taxpayer. Law enforcement service contracts are in effect for The Town of Delafield, Town of Merton, Village of Merton, Village of Sussex and the Town of Waukesha contracting for service in 2005.

All of the contract communities have signed a five-year extension for contract law enforcement service. The extension includes the shared coverage agreement with the Town of Merton, which is designed to provide continuous service to both communities and still meet individual scheduling practices.

Contracts allow for local control as a municipality can design a custom tailored approach for the delivery of law enforcement services. These tailored contracts offer many benefits. Here is a sampling of those benefits:

*Local Control* – Municipalities elect the level of police service they want to receive. They can have a strong voice in selecting their personnel. A municipality can set the direction and priorities for their community. The municipality determines the level of coverage they will receive.

*Experience* – Experts in the law enforcement profession are immediately available to assist and support local communities electing to contract for law enforcement service.

*Local Identity* – Municipalities can elect to have distinct vehicle markings that present the appearance of having their own police department.

Economy of Scale – Contracting provides communities with support services that may not be immediately available to a community starting a new police department and are available only through a large law enforcement organization. Administrative services, 24 hour supervision, technology, computer crime specialists working to combat Internet fraud and child pornography, highly trained investigators and evidence specialists, accident reconstruction, youth and school liaison officers, tactical officers for crisis events, canine search teams, investigators, and community policing specialists all stand behind the officers assigned to contract communities.

Reputation – The Sheriff's Department is a proven leader and the largest law enforcement agency in Waukesha County. The Department has earned its reputation as leaders and innovators in the law enforcement profession.

Further:

The Department administrates personnel selection, hiring decisions, training, labor negotiations, benefits, and development of operational plans, policies, and procedures.

The Sheriff's Department is fiscally prudent meeting tight budget constraints year after year.

The Sheriff's Department is dedicated to providing responsive customer oriented service to the contract and unincorporated areas of Waukesha County.

We get the job done through our ability to effectively and promptly respond to calls for service. We have consistently provided quality service while operating within budget and tax levy guidelines. We have the resources and the technical expertise to make goals become reality.

The Waukesha County Sheriff's Department is the law enforcement agency of choice for contracted services.

# **Dive Search and Recovery Team**

One of the many statutory obligations of the Office of the Sheriff is to conduct search and recovery operations in lakes within the county for the purpose of recovery of human bodies. Waukesha County has thousands of acres of water, which includes lakes, rivers, and ponds. The unique geographical features of the lakes; from 6-foot deep ponds to 100 foot + depths in area lakes, and diving conditions varying from 90 degrees in the Summer to –40 degrees in the Winter, dictate that the Unit be trained in a variety of diving methods applicable to the local conditions.

The Sheriff's Department's Dive Team consists of a Captain and a Lieutenant (Both Certified Divers), seven Certified Divers and two surface operators. All divers are highly trained and completed certification in Open Water diving, Rescue diving, Ice diving, Navigation and Deep Water diving. Several are also certified as Equipment Specialists and Master Divers.

The demand for this team is approximately 20 dives per year including training. The Dive Team has assisted other agencies in search and recovery operations, helping to recover one drowning victim, and two recoveries of evidence during 2005.

# **Canine Support Unit**

Canine Units have become a valued and trusted tool in Law Enforcement. The Sheriff's Department maintains a Canine Support Unit to assist deputies in the field in their enforcement activity. The Canine Unit, which enjoys strong community support and receives significant funding through private donations, is available 24 hours per day.

The primary activities of the Canine Support Unit include:

- ➤ Building and Area Searches
- > Perimeter Containment
- Crowd Control
- > Searches and tracking for criminals or missing persons
- Drug and Narcotic Searches
- > Suspect Apprehension

The Canine Unit has four canines and their handlers: Deputy Chad Niles and K-9 Conan, Deputy Chris Deakin and K-9 Sam, Deputy Brad Schuenemann and K-9 Braun, and Deputy Brad Stenulson and K-9 Tangka, The Canines are Belgian Malinois. All canines are certified in patrol, narcotics detection, evidence detection, tracking, building searches, crowd control and officer protection.

In 2005 the Canine Unit had 524 uses. 262 of the 524 uses were providing assistance to other law enforcement agencies. In total, the Department assisted 45 other county and state law enforcement agencies.



### **Snowmobile Patrol**

Winter: The Sheriff's Department patrols area snowmobile trails and lakes during the winter recreational season. A deputy's assignment to the Snowmobile Patrol Detail is in addition to their normal duties.

Snowmobile Patrol assignments are offered to deputies that have proven proficiency on the machines in addition to specialized training in the statutory aspects of the operation, licensing, and registration of these vehicles.

Weather permitting, the patrol operates on weekends, for special events, or on a selective enforcement basis depending upon special requests or complaints received from citizens. Typically, deputies will spend six to eight hours patrolling selected areas conducting inspections and compliance checks to ensure that operators adhere to state and local laws.

### **Boat Patrol**

Waukesha County is home to many inland lakes that offer a wide variety leisure and recreational activity to residents and visitors to Waukesha County. Since it is a short commute from several urban and suburban areas, Waukesha County is a frequent destination for boaters. These same lakes also represent the opportunity for accidents and injury for the inexperienced or intoxicated. For these reasons, the Sheriff's Department patrols inland lakes in the Summer and Autumn months as with snowmobile patrol during the winter. The safety of all is the concern of the deputies assigned to this detail. Operating on any lake, generally on weekends but some weekdays and all holidays, the Boat Patrol, in addition to enforcement activity, conducts compliance checks and offers advice and safety tips to the boating public.

## **Tactical Enforcement Unit (TEU)**

The Sheriff's Department maintains a tactical enforcement unit to support and assist law enforcement personnel throughout the county in the resolution of high risk and dangerous incidents. The primary purpose of the Department's Tactical Enforcement Unit includes, but is not limited to:

- > Protecting lives and property.
- Enhancing the prospects of resolving dangerous incidents peacefully.
- Neutralization of dangerous events.
- Introducing tactics and strategies in the field that promote containment and stabilization of incidents involving the threat of death or great bodily harm.

The Tactical Enforcement Unit is also used for executing high-risk search warrants and making arrests where it is known that a suspect may represent a threat to the community or officers. The Tactical Enforcement Unit has also provided escorts for dangerous prisoners and can serve in dignity protection security details.

An assignment to the Tactical Enforcement Unit is voluntary and in addition to other normal duties. Well trained, equipped and operationally innovative, the Tactical Unit consists of thirty (30) deputies from three law enforcement agencies who are trained to employ a wide variety of specialized weapons, equipment and tactics including several "Less-Than-Lethal" means of subduing resistive subjects. Three (3) Lieutenants and one (1) sergeant serve as in the field supervisors and three (3) Captains serve as Commander, Assistant Commander, and Training Coordinator. The Crisis/Hostage Negotiations Unit consists of a Captain, Sergeant and four (4) negotiators. All of the members are highly trained in communication, investigation and conflict resolution skills. The negotiator team's contribution to conflict resolution is to establish and maintain dialogue with resistive subjects with the goal of bringing a "High Risk" incident to a successful conclusion without injury or loss of life. The Tactical Enforcement Unit also has the volunteer services of ER/Trauma Doctors who serve as Tactical Medical Specialists to serve Citizens as well as Team Members.

The Waukesha County Sheriff's Department has earned a statewide reputation of being one of the finest and most skilled and proficient tactical units in Southeastern Wisconsin. The Department continues to host basic and advanced tactical and sniper schools and provides other related specialized training.

In 2005, the Tactical Enforcement Unit focused on reorganizing the Unit so as to incorporate municipal Officers from two other departments into the team to make more efficient use of tactical resources through out the county. The Tactical Enforcement Units that merged with the Sheriff's Department where the Village of Menomonee Falls Police Department and the City of Oconomowoc Police Department.

The Tactical Enforcement Unit also remains committed to maintaining the readiness to respond to school and workplace violence incidents, violent crimes in progress and serving "High Risk Warrants".



## **Jail Division**

Michael D. Giese Jail Administrator

Capt. Meg E. Schnabl Jail Expansion Project Coordinator

Classification Unit Supervisor Inmate Program Administrator

Capt. Brenda Greenwald Dayshift Correctional Facility Manager

Spillman Coordinator-Jail Division Spillman Trainer, JTO Trainer

Lt. Norman Kelly Dayshift Corrections Supervisor/Transition Team

**IPC** Instructor

Lt. Steve Lange Dayshift Corrections Supervisor

**Lt. Randy Giese** Dayshift Corrections Supervisor

**IPC Instructor** 

Lt Richard Hale Dayshift Corrections Supervisor

**IPC** Instructor

Capt. Brian Healy Second Shift Correctional Facility Manager

**CERT Team/POSC Commander** 

**Lt. Susan Whitstone** Second Shift Corrections Supervisor

Lt Charles Zarate Second Shift Corrections Supervisor

**CERT Team/POSC Trainer** 

**Lt. Nathan Adams** Second Shift Corrections Supervisor/Transition Team

Lt. Tracy Lewandowski Second Shift Corrections Supervisor

Capt. Andrew Nunnally Midnight Shift Correctional Facility Manager

**CERT Team/POSC Trainer** 

Lt Connie Acheson Midnight Shift Corrections Supervisor/Transition Team

Lt. Margaret Gladney Midnight Shift Corrections Supervisor

**Lt. Alan Holmes** Midnight Shift Corrections Supervisor

### Lt. Ward Hollingsworth

Midnight Shift Corrections Supervisor CERT Team/POSC Trainer

### Lt. Jerome Wright

Midnight Shift Corrections Supervisor





One of the primary duties of the Office of the Sheriff is the management of the jail. There are two Waukesha County Correctional Facilities: the main jail and the Huber Law facility.

The main jail in Waukesha County operates two joined but distinct facilities. The facilities consist of an old linear supervision jail and a direct supervision facility opened in 1993. The linear jail is primarily used to house inmates until they are classified and a determination is made that the inmate is eligible for the direct supervision environment. The linear facility is also used for disciplinary segregation or other inmates not considered suitable for direct supervision. The premise is that being confined in the newer facility is a privilege and that certain pre-defined behavioral expectations are met.

The Sheriff's Department also operates the Huber Law or work release facility. Inmates sentenced to the Huber Facility are allowed out of the facility for the purpose of work, education, treatment programs and child or elder care.

Consistent with the Jail Division's mission statement to "safely and securely confine individuals in the least restrictive environment consistent with behavior, adjustment, special needs, and severity of charges", the Jail Division maintains special programming to address inmate needs. Some of the programs include:

- ➤ Vocational testing and counseling, and job-seeking skills.
- Educational services provided by WCTC for GED testing and adult basis educational services.
- Reconnecting designed to help fathers re-engage with their children.
- > AODA and Mental Health Counseling.
- ➤ Jail Chaplaincy Program
- Work release inmate community service and highway work crew projects.
- ➤ OWI Treatment provides intensive alcohol abuse counseling for Huber inmates.
- ➤ Huber inmate Garden Project in cooperation with UW-Extension.

For 2005, the most serious problem for the Jail Division was the issue of inmate population and capacity limitations. During 2005, the main jail average daily population was at 109 percent of rated capacity and the Huber Facility average daily population was at 82 percent of the facility's rated capacity. The combined average daily population for both facilities during 2005 was 600 inmates. Additional information is contained in the Jail Division Operational Data section of this report.

The Sheriff's Department remained deeply involved in the construction of the jail expansion and secure courts project in 2005. 2003 marked the start of construction. The first phase of the project was completed with conditional occupancy in December 2005. Phased movement and occupation of the new area began in the middle part of December 2005, with final occupation completed in January 2006.

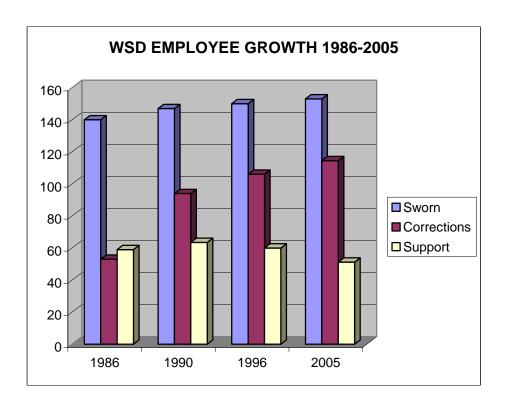


**Jail Division Operational Data** 

The following is a comparative summary of Jail Division Operational Data for the period 1999 – 2004.

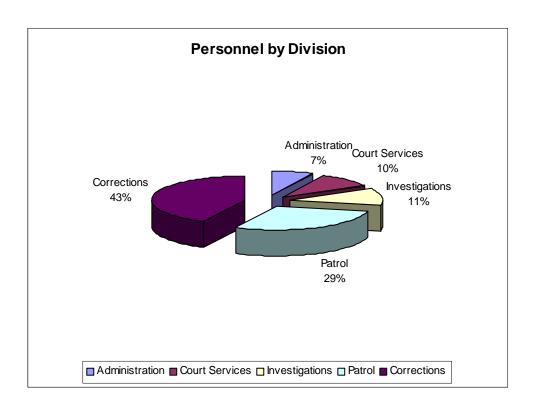
	2000	2001	2002	2003	2004	2005
Jail Bookings	8,709	8,738	8,983	9,337	9,864	9,310
# Federal Days	22,322	21,136	22,176	19,230	19,738	22,114
# County Days	89,336	90,861	102,011	100,978	96,627	99,314
Avg. Daily Pop.	306	307	337	329	311	333
Probation/Parole						
Days (Billable)	19,827	19,975	2,996	7,011	10,342	2,707
<b>Huber Days</b>	98,070	91,972	96,472	96,472	89,216	97,316
<b>Huber ADP</b>	269	252	264	266	235	267
Electronic						
Monitor	17	9	11	10	5	2
Meals Served	551,871	511,039	553,629	5539,847	544,301	535,166
Cost per Meal	0.97	0.88	0.88	0.89	0.91	0.94

# Financial – Personnel Data



	Sworn	Corrections	Support	Total	Sworn	Corrections	Support
1986	140	53	59	252	55.56%	21.03%	23.41%
1990	147	94	63.5	304.5	48.28%	30.87%	20.85%
1996	150	106	60	316	47.47%	33.54%	18.99%
2005	153	114.5	51.19	318.69	48.01%	35.93%	16.06%

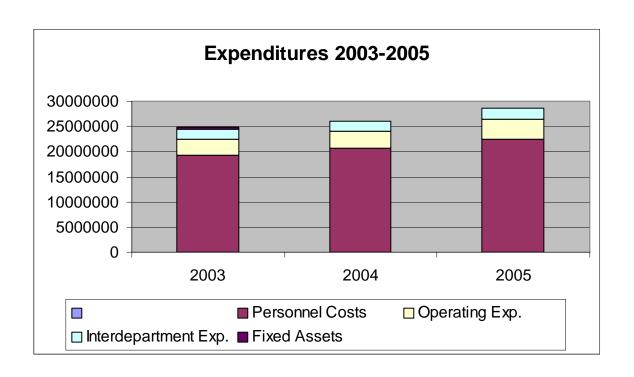
9.29% 116.04% -13.24% 26.46%



### Personnel Distribution - 2005

Division	# of	% of Total
	Personnel	Personnel
Administration	23	7.23%
Court Services	32	10.06%
Investigations	35	11.00%
Patrol	92	28.91%
Corrections	136.19	42.80%

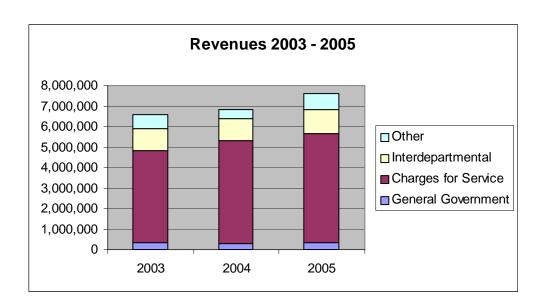
Total 318.19



### **Expenditures**

	2003	2004	2005Total	
Personnel Costs	19,354,868	20,747,473	22,548,339	62,650,680
Operating Exp.	3,088,035		3,825,663	10,144,868
Interdepartment Exp.	1,986,728	2,122,472	2,137,083	6,246,283
Fixed Assets	307,308	21,405	0	328,713
Total	24,736,939	26,122,520	28,511,085	79,370,544

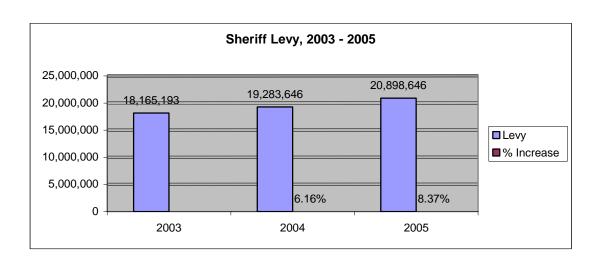
% Increase 5.60% 9.14%



### Revenues

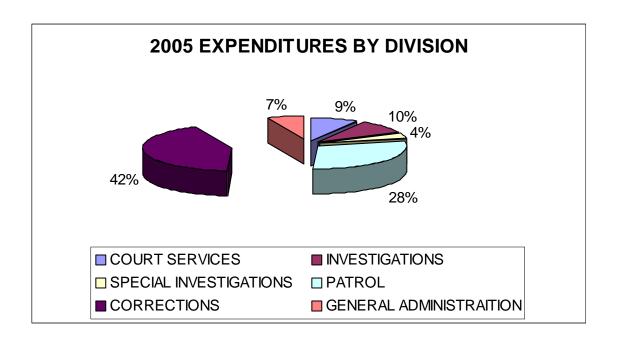
	2003	2004	2005	Total
General Government	320,745	315,181	327,183	963,109
Charges for Service	4,491,131	4,993,344	5,313,906	14,798,381
Interdepartmental	1,103,213	1,071,297	1,180,381	3,354,891
Other	656,397	459,052	790,969	1,906,418
Total Revenue	6,571,486	6,838,874	7,612,439	21,022,799
24.1	•	4.0=0/	4.4.0.407	•

% Increase 4.07% 11.31%



Levy

	2003	2004	2005Total	
Levy	18,165,193	19,283,646	20,898,646	58,347,485
% Increase		6.16%	8.37%	



COURT SERVICES	2,439,730	8.56%
INVESTIGATIONS	2,802,535	9.83%
SPECIAL	1,015,727	3.56%
INVESTIGATIONS		
PATROL	8,228,193	28.86%
CORRECTIONS	12,151,740	42.62%
GENERAL	1,873,160	6.57%
ADMINISTRAITION		

TOTAL 28,511,085